

Donation of Funds for Library Programs, Special Events, & Materials

Donor's Name _____

Address _____

Email _____

Phone _____ Amount Donated _____

Please use my donation at the following location:

- | | | |
|---|--|--|
| ☐ Library System / general | ☐ Albert George (Needville) | ☐ Mamie George (Stafford) |
| ☐ George Memorial (Richmond) | ☐ University | ☐ Sienna |
| ☐ Cinco Ranch | ☐ Sugar Land | ☐ First Colony |
| ☐ Missouri City | ☐ Fulshear | ☐ Mission Bend |

Use these funds for:

☐ **Adult** ☐ **Juvenile** ☐ **Where Needed Most**

☐ **Programs & Special Events**

Name or describe the program or special event for which this donation is being made:

Special program or event _____

☐ **Staff Training (materials, venue, speaker, food, travel, etc.)**

☐ **Materials**

Donation category and type (*please check appropriate box*)

☐ Book ☐ AudioVisual ☐ eResource ☐ Genealogy & Local History

Please check one:

☐ I prefer a donation on this subject _____

☐ I prefer that the library select an appropriate title

☐ **For Gifts & Memorials**

☐ In Memory of ☐ In Honor of ☐ Given By

(Name for bookplate inscription)

Send acknowledgement to: _____

Final selection of library materials rests with the collection development coordinator, in cooperation with the appropriate branch manager or department head. Your signature below indicates that you agree with this policy.

Payment should accompany this form. Make checks out to FORT BEND COUNTY LIBRARIES, and mail to:
Business Office, 1003 Golfview Dr., Richmond, TX 77469. Your copy of this form is your receipt.

Signature (*Please sign in ink*)

Date

For information about the status of this donation, please call 281-633-4776 during normal business hours.